



2011 Project Funding Application Form

General Grants (>\$5,000 up to \$20,000)

INTRODUCTION

This form is for applying for funding from United Way Goulburn Valley for amounts in 2011, between \$5,000 and \$20,000.

PLEASE NOTE THE FOLLOWING:

1. Please read the GUIDELINES FOR FUNDING document prior to completing this form available on the United Way GV website at www.unitedwaygv.com.au
2. Applications open on 1 July 2011 and close on 30 July 2011 at 5pm.
3. A separate application must be completed for each project.
4. All applicants will be notified as to the outcome of their application in October 2011.
5. Site visits and interviews will be scheduled as required.

United Way Goulburn Valley, PO Box 848, Shepparton 3632

P ► 1300 651 224 F ► 03 5821 1195 E ► info@unitedwaygv.com.au W ► www.unitedwaygv.com.au

1. APPLICANT INFORMATION

1.1 Name of your organisation

1.2. Project/Program Description

1.3 Total amount of funding you are applying for from United Way Goulburn Valley :

1.4 Have you received funding from the United Way Goulburn Valley (previously known as the Community Fund) in the past? Yes No

a) If yes, please name the project and the year/s

1.5 Does your organisation currently have tax deductible gift status? Yes No

1.6 Person Responsible for this Project:

Name:
Position:
Email:
Phone Number:
Mobile:
Address:

1.7 Person Completing this Form:

Name:
Position:
Email:
Phone Number:
Mobile:
Address:

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2. PROJECT INFORMATION

2.1 Project Name/Description:

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2.2 Detail the aims and objectives of the project (eg: the needs to be met by the project and a description of the activities/services provided) and describe how they relate to United Way GV's funding criteria (refer Funding Guidelines for Community Partners – on website at www.unitedwaygv.com.au)

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2.3 How will the project be implemented and assessed? Please include a time-line (a separate sheet may be used).

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2.4 Physical Location of the Project

Street:
Suburb:
Comments:

2.5 Project Catchment/Groups Served:

Please describe whereabouts (geographically) in the region the project will serve.
Please also detail which groups in the community your program aims to assist.

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2.5 Does the program extend beyond the Goulburn Valley? Yes No If yes, please indicate the total region

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3.1 PROJECT BENEFICIARY INFORMATION

3.1 What is the specific need targeted by your project? (100 words max)

3.2 Please describe the primary beneficiaries and issues: (Place an X in all categories that apply)

Children	
Teens	
Youth	
Adult	
Aged	
Female	
Male	
Disability	
Acute Health	
Chronic Health	
Psychiatric	
Fitness & Lifestyle	
Palliative	
Geriatric	

Socially Isolated	
At Risk	
Economic Disadvantage	
Educational Disadvantage	
Vulnerable	
Substance Abuse	
Alcohol Abuse	
Domestic Violence	
Homelessness	
Culturally diverse	
Indigenous	

3.3 What number of individuals do you expect to benefit from the project (during year ending 30 June 2012)?

4. OUTCOMES

United Way Goulburn Valley will require a report from your organisation evaluating the delivery of the program or services against the criteria detailed in this application (Evaluation and Acquittal Form). A final report is required to be submitted by 30 June 2012.

4.1 How will the effectiveness or success of your program be measured?

What is the criteria for your success?

4.2 What results do you expect to achieve?

4.3 How will the program be evaluated? Who will be responsible for ensuring this occurs?

4.4 List how your organization will deliver the project/program outcomes ie: measurable performance indicators (KPI's)

5. COLLABORATION

5.1 Describe any partnerships (both formal and informal) you may have with other agencies

5.2 How does your program fit with other agencies delivering similar services within the area?

5.3 Will a fee be charged for this service? Yes No

Please outline from whom and discuss your results and or expectations.

5.4 What are your plans if funding from United Way Goulburn Valley is not available?

5.5 Given this funding is for a 12 month period, how can this program be sustained if further United Way Goulburn Valley funds are not available the following year?

6. PUBLIC RELATIONS

If you are successful at gaining funding you will be expected to assist the United Way Goulburn Valley in promoting the program being funded.

6.1 Please list ideas for how you would assist in recognising the United Way Goulburn Valley, and their contribution for your program/project:

7. PROGRAM BUDGET

Please submit budgets for the project (using the attached below as a minimum guide.)

Please also provide your annual budgeted figures (for period 1 July 2011 to 30 June 2012) for your organisation.

Also, provide a copy of your most recent annual report and financial statements tabled at your last Annual General Meeting.

Income

Government Grants _____

Fees/Charges for service _____

Donations _____

Agency Contributions _____

United Way – GV Community Fund _____

Other (explain) _____

TOTAL INCOME \$ _____

Expenditure

Salaries Benefits _____

Travel expenses _____

Administrative Expenses _____

Motor Vehicle Costs _____

Other (explain) _____

TOTAL EXPENDITURE \$ _____

SURPLUS / DEFICIT \$ _____

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Please return this application to United Way Goulburn Valley by no later than 5.00pm 30 July 2011 using one of the following mechanisms:

- Mail: '2011 Project Funding Application', United Way Goulburn Valley, PO Box 848 Shepparton VIC 3632
- Fax: 03 5821 1195
- In Person: 199 High St, Shepparton
- Email: info@unitedwaygv.com.au

CHECKLIST:

- Application & contact details
- Proof of DGR status – if applicable
- Several copies of your latest Annual General report
- Financial statements
- Proposed budget
- Timelines for project

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